



SEKHUKHUNE
District Municipality

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PUBLIC NOTICE: SK-8/2/1-80/2017/2018

IN TERMS OF SEKHUKHUNE DISTRICT MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES, CONSORTIUM OR JOINT VENTURES TO SUPPLY AND DELIVERY OF STATIONERY.

Item	Description	Size	Quantity
	<u>SUPPLY OF STATIONERY :SPECIFICATIONS</u>		
01	MAP PINS	PACK	5,00
02	TREFOIL CALCULATORS	EACH	15.00
03	CROXLY PENCIL	BOX	15,00
04	ERASER	EACH	10.00
05	FILE DIVIDERS (ALL COLOURS)	EACH	20.00
06	HEAVY DUTY PUNTURE	EACH	5.00
07	HEAVY DUTY STAPLER	EACH	5.00
08	HIGH LIGHTER (ALL COLORS)	EACH	50.00
09	A4 2 QUIRE NOTE BOOK	EACH	50.00
10	PACKING TAPES	EACH	15.00
11	PENCIL SHARPNER	EACH	10.00
12	PEN BLACK BIC	BOX	8.00
13	PEN RED BIC	BOX	2.00
14	PILOT BL-G2-5 PEN BLACK	BOX	15.00
15	PILOT BPS F/M BALL POINT BLACK PEN	BOX	7.00
16	PLIER STAPLER	EACH	10.00
17.	HEAVY DUTY STAPLE REMOVER	EACH	10.00
18.	BOSTIC 100G	EACH	15.00
19.	RUBBER BAND (BIG)	BOX	10.00
20.	SCISSORS (BIG)	EACH	10.00
21.	FROSTED SHEETS (ALL COLORS)	PACK	6.00
22.	DLB-05 ENVALOPES	BOX	2.00
23.	REXEL STAPLER 26/6	EACH	20.00
24.	REXEL STAPLES 26/6	BOX	30.00
25.	SELF ADHENSIVE MESSAGE PAD	EACH	150.00
26.	FOLDER FILES	EACH	20.00
27.	CLIP BOARD	EACH	10.00
28.	PILOT G2-10 BLUE PEN	BOX	3.00
29.	PILOT G2-10 RED PEN	BOX	3.00
30.	SUSPENSION FILES	EACH	100,00
31.	RUBBER BAND PREMIUM	BOX	10.00
32.	PILOT G2-10 GREEN PEN	BOX	5.00

33.	STAMP PAD INK RED	EACH	5.00
34.	A4 BROWN ENVELOPES	BOX	4.00
35.	C5 BROWN ENVELOPES	BOX	2.00
36.	RECORDABLE CD'S 120 min	EACH	10.00
37.	FILE DIVIDER 1-10	EACH	30.00
38.	PLASTIC FILE DIVIDER JAN-DEC	EACH	30.00
39.	SDM VEHICLE LOG BOOKS	EACH	100.00

Completed quotations must be placed in a sealed envelope and marked (**Request for quotations- Stationery**) deposited in a tender box at Groblersdal Fire Station before the closing date and time 14 May 2018 at 11:00. No compulsory briefing session will be held. For further information, contact **Richard Rammupudu** of SCM at 013 262 7669.

Please note:

The following returnable documents are compulsory except the BBBEE, and will lead to disqualification if not attached.

- Tax Compliance Status Pin is mandatory**
- Company Registration papers are compulsory**
- Certified copy of BBBEE Verification Certificate**
- MBD 4, MBD 8 & MBD 9 forms must be signed and attached with quotation**
- CSD Report not longer than 14 days from advert date**
- No late, telegraphic, facsimile, e-mailed and telex bids will be accepted**

Price and BBBEE
This will be evaluated in terms of the 80/20 preferential points system.


Ms NT Maseko
MUNICIPAL MANAGER

8/5/2018
Date